

Part I (Pre-Qualification Part)

- 1) Bidders who are interested in supply are required to submit their offer as per address indicated in our enquiry in two parts. Part-I consisting of Pre-Qualification Part and Part-II consisting of Techno-commercial Cum Price Part. Bidder should submit both parts in separate sealed envelope superscribing Part-I, Part-II and bidders name and address on top of the envelope. These two parts i.e. one Pre-Qualification Part and one Techno-commercial cum Price Part should be submitted in separate envelope superscribing (a) Tender No. & due date (b) Name and Address of Bidders. Bidders who are not meeting the pre-qualification criteria and also not accepted Terms & Conditions of NIT (as per Annexure-2), their offer will be rejected without making any further communication with them.
- 2) **Pre –Qualification Criteria:** (As per Annexure-3).
(Bidder must submit all the required information and documents in support of PQC failing which their offer will be rejected.)
- 3) All terms & conditions indicated in Part-II is required to be accepted by the bidders in totality in Part-I (Pre-qualification Part) failing which their offer will be rejected and price part shall not be opened and Bidder should also indicate one line confirmation in Pre- qualification part that **“All NIT terms & conditions indicated in Techno-commercial cum Price part (as per Annexure-2) have been agreed by us in totality” Above required information shall be furnished in Part I (Pre-Qualification Part)**

(Usha Mahto)
Asstt.Purchase Officer

Part II (Techno-commercial Cum Price Part)
NIT TERMS & CONDITIONS

- 1) Following terms & conditions is required to be accepted by the participated bidders in totality and also mention one line confirmation in Part-I (Pre-qualification Part) that **“All NIT terms & conditions indicated in Techno-commercial cum Price part (as per Annexure-2) have been agreed by us in totality”** failing which their offer will be rejected and price part shall not be opened.
- 2) **Basis of Evaluation:** Offer submitted by the bidder shall be in two parts. Evaluation of L1 (Lowest) bidder shall be done based on their lowest landed quoted rate subject to qualify in Part-I i.e. Pre Qualification Part. Bidder should quote their rate both figures as well as in words. In case of any discrepancy in figure and words rate then rate written in words will be final.
- 3) Bidders whose name exists in our **dormant list (Adverse Remarks Register)** their offer will not be considered.
- 4) *Bidder should submit the following documents alongwith their offer*
 - a. *Photocopy of certified composition FDA, Doses Form, WHO, GMP certified etc. & Manufacturer's License*
- 5) *Bidder should quote for the **make** as indicated in the enquiry otherwise offer will be rejected.*
- 6) **Price term:** Bidders should submit their offer on F.O.R. destination basis for supply of materials at our Jaduguda / Narwapahar / Turamdih Stores. No other price term is acceptable. All freight and insurance charges will be borne by the bidder.
- 7) **Validity:** Offer validity should be 120 days from the due date of tender.
- 8) **Payment term:** Bidder should quote payment term as “100% payment will be made within 30 days from the date of receipt & acceptance of material ”
- 9) **Quantity:** *Quantity or stores indicated herein is approximate only and purchaser is not bound to order of full quantity and your offer should be valid for part quantity also. However, quantity may be increased by 25% later on subject to urgent requirement in our Hospital.*
- 10) **Sample:** Sample if called for, shall be submitted free of all charges and the same may not be returned to the tenderer.
- 11) **Delivery Schedule** : *All material will be supplied in three equal installment four months apart. 1st installment will be immediate within 15 days after getting the order. However, we have every right to prepone or postpone the delivery schedule as per our requirement due to actual consumption cannot be possible as it depends on nature of disease at that time.*
- 12) Offers must be submitted positively within the due date. Tenders will not be accepted after 11.30 A.M on the due date of submission of offers.
- 13) You will confirm that the item is excisable in nature. Supporting document for reimbursement of payment against Excise Duty will be enclosed along with bill. In case the item is of imported origin supporting documents for reimbursement of payment against CD/CVD will be required to be submitted along with bill.
- 14) *In the event of placement of order, you will invariably indicate Expiry Date, Batch no., Mfg. date and Manufacturer's name in details in your challan.*

- 15) *Expiry Date of the medicines should be more than one year from the date of supply at our stores.*
- 16) **CANCELLATION OF ORDER** : It will be your endeavour to execute the purchase order to our satisfaction. In case of your failure to do so, the order is liable to be cancelled.
- 17) **FORCE MAJEURE**: In the event of strikes / lockouts, closure of work (whole or partial) breakdown of machinery, act of god or any other cause beyond our control, preventing or hindering the normal operation, we shall be at liberty to cancel this order at any time before receipt of goods without being liable to the supplier for damages or other claims.
- 18) **DISPUTES** : Both parties agree in, disputes arising out of this order may be settled by arbitration, in accordance with the Indian Arbitration Act, 1940 & its subsequent amendment, by a sole arbitrator who shall be appointed by the Chairman & Managing Director of this Corporation (UCIL).
- 19) **JURISDICTION**: This agreement order shall be deemed to have been executed at Jaduguda, Dist: East Singhbhum, Jharkhand and it is subject to the jurisdiction of Court of law in Ghatsila only, irrespective of anything to the contrary that may be mentioned in the tender / quotation.
- 20) Preference will be given to parties as per Govt. guidelines in vogue.

(Usha Mahto)
Asstt.Purchase Officer

Annexure-3

Pre-Qualification Criteria :

- 1) Bidder must have experience to supply Medicines in any Hospital. They should submit atleast two Purchase Order copies of value Rs. 75,000/- along with their offer in last 7 financial year ending 31.03.2017.
- 2) Bidder should submit valid Drug Licence along with the offer.
- 3) Bidder should submit valid authorization from their principal for the quoted item.

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